

Do you have a passion for delivering world class member experience? Evergreen Credit Union is looking for a Teller to join our South Portland branch. Come join a team just named a **Best Place to Work in Maine** for the tenth year in a row!

This position entails assisting members with their financial transactions, involving paying and receiving cash and other negotiable instruments.

The responsibilities for this position include:

- Welcomes members and provides routine information concerning services and directs members to appropriate department for specific information and service.
- Post transactions to member accounts and maintain member records.
- Balances cash drawer and daily transactions.
- Resolve problems, clarify issues, and escalate more in-depth member requests to other staff.
- Maintains a high level of communication between members, back office, and branch staff
- Recommends additional products and services as appropriate.

The successful candidate will have the following background:

- 2+ years of customer service experience
- 1+ years of previous experience in a financial institution with knowledge of products and services preferred
- Excellent communication skills with a high degree of discretion and diplomacy
- Ability to balance multiple priorities with a high degree of accuracy and detail
- High school diploma or GED

Evergreen Credit Union offers an amazing benefits package including medical, dental, vision, a 401(k) plan with organization match and core funding, short-term and long-term disability, generous PTO, tuition assistance, identity theft protection, and—most importantly—an amazing workplace culture! If you are a hard worker dedicated to providing world-class service and want to be a part of a team that loves where they work, we encourage you to apply! If you are interested, please send your resume to Beverly Frizzell-MacCallum, VP of Human Resources and Culture, at bmaccallum@egcu.org.

Evergreen Credit Union was founded in 1951 and proudly serves individuals, families and local businesses throughout Cumberland, Oxford, Androscoggin, Sagadahoc, and Lincoln counties. We strive to benefit our members, neighbors, and community organizations by donating our time and resources. We have been successful thanks in large part to the

personal, caring service our employees offer. Evergreen aspires to treat our employees as well as they treat our members. We look for employees who are dedicated to hard work, excellent service, and the community. Learn more about our Community Partners on our website at <https://www.egcu.org>.

Evergreen Credit Union is an Equal Opportunity Employer and does not discriminate on the grounds of race, color, religion, sex, sexual orientation, including gender identity and gender expression, national origin, citizenship status, age, disability, genetic information or veteran status.

EOE/Minorities/Females/Vet/Disabled