



### Community Support Request Form

**\*\* Internal Use \*\***

Date Recv.: \_\_\_\_\_

Ref. #: \_\_\_\_\_

Organization/Entity Requesting Support: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Web Site: \_\_\_\_\_

Tax ID# (if applicable): \_\_\_\_\_ Tax status: 501(c)(3) Other \_\_\_\_\_

Name/Title of Person Requesting Funds: \_\_\_\_\_

(Address same as above ) Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Request Area:  Portland  South Portland  Westbrook  Windham  Naples Other: \_\_\_\_\_

Description of Request:

(Please attach any supporting information: cover letter, brochures, etc.)

Amount Requested: \$ \_\_\_\_\_ Date Funds Needed By: \_\_\_\_\_

Associated Event Date(s), if any: \_\_\_\_\_ Advertising Deadline: \_\_\_\_\_

If an advertisement or logo is needed, please specify the exact requirements (b/w or color, file format, dimensions, recipient):

Please remit completed form to: Evergreen Credit Union, PO Box 1038, Portland, Maine 04104; or email to Catie Scribner, Community Committee Chairman, at [cscribner@egcu.org](mailto:cscribner@egcu.org).

Please allow 4-6 weeks for review of your request. Incomplete forms may delay approval decisions.

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Approved \_\_\_\_\_ Denied \_\_\_\_\_ Amount Approved: \$ \_\_\_\_\_ Date Approved \_\_\_\_\_