

Training Manager
Evergreen Credit Union

Evergreen Credit Union, a community credit union since 1951 and was voted one of the Best Places to Work in 2016 and 2017. This Training Manager position is based out of the Riverside Office.

Role:

This position is responsible for the effective development, coordination and presentation of training and development programs for all employees. The Training Manager assesses credit union-wide developmental needs to drive training initiatives and identifies and arranges suitable training solution for employees. The position actively searches, creatively designs and implements effective methods to educate, enhance performance and recognize performance.

Responsibilities in this position include but are not limited to:

- Explore employee needs through visitations and one-on-one meetings with managers, supervisor and staff. Improve the sales process & techniques for upselling ancillary products such as Payment Protection, GAP. Conduct cross-selling/cross-servicing to all sales staff. Expand their ability for suggesting additional products such as Visa or ODP.
- Plan, organize, coordinate, develop, and implement effective training programs to promote learning and development throughout the Credit Union.
- Assists with identifying training needs, business systems or procedures in support of credit union initiatives. Programs may include but are not limited to Episys (core processing for transactions and account opening), Opening Act (lending platform), Microsoft products and others.
- Travel is essential for the Training Manager, up to 50%.

Requirements for this position include two to five years of similar or related experience. A college degree. A significant level of trust and diplomacy is required, in addition to normal courtesy and tact.

Evergreen Credit Union offer competitive pay and benefit package. Qualified individuals interested in joining the ECU family should send a letter of interest and resume to:

Evergreen Credit Union
Attn: C. Lestage – Human Resources
P. O. Box 1038
Portland, ME 04104-1038
Or email: clestage@egcu.org

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